

**Golden West Community Services District**

P.O. Box 448, El Dorado, CA 95623

gwcsd.org



**Regular Meeting Agenda GWCSD Board of Directors**

**Saturday, September 12, 2015, 10:30 a.m.**

**Fire Station #44, 6109 Quartz Dr. El Dorado, CA 95623**

**Public Comment:** The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President John MacConnell, Vice President Ken Hasse, Director/Financial Officer Audrey Keebler, Director Diana Kaighn, Director Connaught Lindberg, General Manager Ed White, Secretary Marc Regelbrugge, Consultant Hope Leja, District Engineer George Sanders.
2. **Approval of Agenda**  
Board Discussion/Public Comment/Board Action
3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)
  - a. **Approval of Minutes:** Regular meeting of GWCSD August 8, 2015  
*Attachment: [20150808\\_Minutes\\_4Approval.pdf](#)*
  - b. **El Dorado County Financial Reports:** accepted as presented from County Aug. 2015  
*Attachment: [GLSummary\\_1507.pdf](#)*
  - c. **Approval of Bills:** September 12, 2015  
*Attachment: [Sept\\_2015\\_voucher.pdf](#)*Board Discussion/Public Comment/Board Action
4. **General Managers Report**  
General Manager White will report on the following:
  - a. **Discuss Development of Encroachments/Ditch Paving (Crystal Curve) contract**  
Board Discussion/Public Comment/Board Action  
*Attachments: [2015\\_Aug\\_8\\_Crystal\\_Curve-2.pdf](#), [VICINI\\_AUG\\_8\\_2015.pdf](#)*
  - b. **Letter to Residents regarding culvert responsibility**  
Board Discussion/Public Comment/Board Action  
*Attachments: [Letter\\_to\\_residents\\_V3.pdf](#)*
  - c. **Encroachment on Manganite**  
Board Discussion/Public Comment/Board Action  
*Attachments: None*
  - d. **Meeting Documents in Storage per Records Retention Policy**  
Board Discussion/Public Comment/Board Action  
*Attachments: None*

**5. Public Hearing Final GWCS D 2015-2016 Budget**

The Board is holding a public hearing for the purpose of presenting and adopting the revised final GWCS D Budget in the amount of \$437,949 for 2015-2016.

Board Discussion/Public Comment/Board Action

*Attachments: Revised [Revised2015-16\\_Resolution\\_15-06\\_Budget.pdf](#)*

**6. October meeting date/time**

The Board will discuss and possibly act upon a change in the October meeting date/time .

Board Discussion/Public Comment/Board Action

*Attachments: None*

**7. New Ordinance 5: Culvert And Roadway Maintenance And Repair**

Director Hasse will report on the following with board discussion and possible action:

**a. Golden West Community Services District Culvert And Roadway Maintenance and Repair (Ordinance No 5.)**

Board Discussion/Public Comment/Board Action

*Attachments: [ORDINANCE\\_NO\\_5\\_Rev\\_4\\_9-5-15.pdf](#)*

**b. Golden West Community Services District Encroachment Permit**

Board Discussion/Public Comment/Board Action

*Attachments: : [Encroachment\\_Application\\_9-5-15.pdf](#)*

**8. Legal Matters**

**a. Director Lindberg will report on documents showing proof of being served that were obtained from legal counsel.**

Board Discussion/Public Comment/Board Action

*Attachments: None*

**b. Director Lindberg will report on other developments in legal matters.**

Board Discussion/Public Comment/Board Action

*Attachments: [tentative\\_ruling.pdf](#)*

**c. Director Kaighn will discuss whether GWCS D should retain Girard and Edwards as legal counsel or pursue another firm to represent the district.**

Board Discussion/Public Comment/Board Action

*Attachments: None*

**d Director Kaighn will discuss a new contract and Agreement for Girard and Edwards legal counsel.**

Board Discussion/Public Comment/Board Action

*Attachments: None*

**9. Bylaw Committee Report**

Director Kaighn will present a draft Bylaws document for review and possible approval by Board.

Board Discussion/Public Comment/Board Action

*Attachments: [GWCS D\\_Bylaws\\_DRAFT2\\_PublicComment](#)*

**10. Financial Report**

Director Keebler will report on the financial status of the District.

Board Discussion/Public Comment/Board Action

*Attachments: [FO\\_report\\_12\\_Sept\\_2015.pdf](#)*

**11. Agenda Preparation by Consultant**

Due to the amount of time that has been required to prepare the GWCS D regular meeting agenda, the consultant requests the approval for increased time to accomplish this task.

Board Discussion/Public Comment/Board Action

*Attachments: None*

**12. Template Reimbursement Form**

**Director Hasse will present a form for requesting reimbursement for directors' personal expenses for district business.**

Board Discussion/Public Comment/Board Action

*Attachments: [Expense\\_Reimbursment\\_Request\\_Form.pdf](#)*

**13. Website Upgrade**

Director Hasse will discuss a possible website upgrade using Wordpress.

Board Discussion/Public Comment/Board Action

*Attachments: None*

**14. California Uniform Public Construction Cost Accounting Act**

Consultant Hope Leja will present the Uniform Public Construction Cost Accounting Act, its potential benefits, limitations, and requirements

Board Discussion/Public Comment/Board Action

*Attachments: [cuccac\\_faq.pdf](#), [CUCCAC\\_Handout\\_for\\_SCO\\_Annual\\_Fall\\_Conference.pdf](#)*

**15. Correspondence**

**a. Director Keebler will report on correspondence received by the district.**

Board Discussion/Public Comment/Board Action

*Attachments: None*

**b. Director Lindberg will report on Elections letter and other correspondence.**

Board Discussion/Public Comment/Board Action

*Attachments: [Community\\_Development\\_Agency\\_Notice.pdf](#)*

**c. Director Kaighn will discuss suggested methods of handling and distribution of District correspondence via mail, email, text, phone.**

Board Discussion/Public Comment/Board Action

*Attachments: None*

**16. Director Reports**

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

**17. Open Public Forum**

The Public has the opportunity to comment on subject matter relevant to GWCS D business. No Board action will be taken.

**18. Adjournment**

**Next Special Board Meeting: October 17, 2015**

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior to the meeting.

GWCS D Board of Directors

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