

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623
gwcsd.org



Regular Meeting Agenda GWCS D Board of Directors

Tuesday, June 1, 2021 6:30 PM

Due to the ongoing concerns with the COVID-19 Pandemic and in compliance with the California Governors Executive Orders, specifically N-29-20 and N-35-20, this quarterly public board meeting will be conducted via ZOOM. The WEB link and phone-in information are listed below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84663488553?pwd=akRTbEM4V1UvRmtXY204d3MxVGZUT09>

Meeting ID: 846 6348 8553

Passcode: 489315

Phone: 1-669-900-9128

For the purposes of the Brown Act - Government Code 54954.2(a), the numbered items on this agenda give a brief general description of each item of business to be transacted or discussed. Documents referenced or supporting the following agenda items are available for public inspection upon publication of the agenda.

In accordance with the Brown Act Section 54954.2(a), this agenda was posted 72 hours prior.

1. Call to Order/Roll Call:

President Patrick Williams, Director Marc Regelbrugge, Director/Financial Officer Audrey Keebler, Director Diana Kaighn, Vice President Duane Heilman, General Manager Shane Gilbert, Secretary Carrie Heilman

Open Forum

Public testimony will be received on each Agenda item as it is called. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

Member Recognition

Valerie (Emi) Kimura, a longtime board member, passed away around Easter last month. Emi was appointed to the board on 5-18-2008 and served until the end of 2013. Emi served as the board's financial person the majority of that time.

2. Approval of Agenda

Board Discussion/Public comment/Board action

3. Approval of Minutes of the Previous Meeting(s)

- March 2, 2021 Regular Board Meeting Minutes
Board Discussion/Public comment/Board action

4. Correspondence

5. Consent Items (All items approved with one motion unless a Board member requests a separate action)

- El Dorado County Financial Reports: Accepted as presented from the County. No Action
- Bills paid since last Regular Meeting (Vouchers)
- Finance Officer Report

Board discussion/Public comment/Board action

6. General Managers Report

Open discussion / Project Report / Signage.

Board discussion/Public comment/Board action

7. Director Reports

Director Williams – Member duties and assignments: Action Item list

Director Keebler – Financial Reports

Director Kaighn – Legal Matters

Director Regelbrugge – IT, Strategic Plan

Director Heilman – Utility Permit

Board discussion/Public comment/Board action

8. Policy & Procedure / Bylaws

- Capital purchase policy – Capital Asset Guidelines document:
The purpose of these guidelines is to describe district operations, list the district asset, and describe appropriate practices in the event the district decides to purchase any capital asset.

Board discussion/Public comment/Board action

9. Old Business

- Utility Permit (2nd reading): The utility permit will be issued by the general manager and is intended to require local utility companies to notify the general manager of planned work, project specifications and outline requirements for any projects on GWCS D maintained roads.
- GWCS D Strategic Plan Outline: Suggested framework for development of a plan

Board discussion/Public comment/Board action

10. New Business

- **RESOLUTION 2021 01:** Annual Budget for Fiscal Year 2021-22:
The Board will consider for adoption Resolution 2021-01 to establish Annual Budget 2021-22 for the Golden West CSD not to exceed \$342,276.

- **RESOLUTION 2021-02:** Prop 4/Gann Limit Adoption:
The Board will consider for adoption Resolution 2021-02 to establish the appropriations limitation for the Golden West CSD as described in Article XIII of the State Constitution. The appropriations limitation for 2021-22 will be \$433,015.
- Special District Risk Management Authority (SDRMA): Annual expense for Workmen's Compensation Insurance for district employees.

Board discussion/Public comment/Board action

11. Close Open Forum

12. Adjournment

Next Regular Board Meeting: September 7, 2021 6:30pm

Location: TBD

GWCSO Board of Directors

President	Patrick Williams	(530) 313-8647	patwilliams@gwcsd.org
Director	Marc Regelbrugge		marcregelbrugge@gwcsd.org
Financial Officer	Audrey Keebler	(530) 620-6844	audreykeebler@gwcsd.org
Director	Diana Kaighn	(530) 620-2130	dianakaighn@gwcsd.org
Vice President	Duane Heilman	(530) 417-6930	duaneheilman@gwcsd.org

<u>General Manager</u>	Shane Gilbert	(925) 250-1973	general.manager@gwcsd.org
<u>Secretary</u>	Carrie Heilman	(530) 416-2075	secretary@gwcsd.org

Document Appendix

03a-2021_March2_GWCSO_Minutes_Draft.pdf
 05a-Budget_Summary_2021_May.pdf
 8a-Capital_Asset_Guidelines_2021
 9a-GWCSO_Utility_Permit-2_Draft
 9b-StratPlan_Outline_20210601
 10a-2021-22_Annual_Budget_Resolution_#2021-01
 10b-2021-22_Annual_Budget_Notice_of_Public_Hearing
 10c-2021-22_Proposed_Annual_Budget
 10d-2021-22_PROP4_Resolution_#2021-02
 10e-2021_PROP4_NOTICE_OF_PUBLIC_HEARING
 10f-2021-22_Adoption_Resolution_2021-02

Financial statements can be accessed by the following link:

http://gwcsd.org/content/desktop_site/financial_rpts.html

Golden West CSD website can be accessed by the following link:

http://gwcsd.org/content/desktop_site/0-index.html