

September 11, 2003- Meeting Minutes for Golden West Community Services District
Held at El Dorado Community Church, 4701 Church Street, El Dorado

Amended as approved on October 9, 2003

The meeting was called to order at 7:00. Directors Chuck Roati, Bruce Bogard, Barbara Lea and Mike Willis were present.

The minutes of the previous meeting were approved by a vote of 4-0.

Lea gave the Treasurer's Report. The District has a negative balance of \$12,892.09. There is \$50.95 in petty cash, and \$249.05 in receipts. She added that the county auditor estimates that we will be out of the deficit by November. Bills approved for payment by a 4-0 vote were the hall rental for 3 months (no amount given) and \$1623.15 for election costs. A bill from the insurance company for \$4.70 was received but not approved. The Board was unsure what this was for, so Lea will investigate and bring for approval again next month if necessary.

There was no General Manager's report because the General Manager was not present, and there was no Road Manager's report because the Road Manager was not present.

There was a discussion about forming a committee to look into law enforcement on District roads. The roads are public, but the sheriffs will only respond to emergency calls, and not cite traffic violations. Willis believes there is a conflict between the vehicle code and the criminal code. No committee was formed, but Lea said she will contact the CHP and start a discussion about what can be done. Bogart gave Lea a document regarding stop signs in the District for CHP review.

There was no status given of the Road Policy review because Beam was absent.

Bogart reported that the committee to review CSD policies and procedures has collected several documents to evaluate. They will use these to create a package for Board consideration.

Roati reiterated his desire that District documents be stored in a public place so that they are freely accessible to all Board members. He would like to find somewhere secure, establish a checkout sheet, and give each Board member a key. No one had looked into the cost, so further discussion was tabled until next month.

The county has given the Board until the October meeting to find a Board member to replace Bogart when his term is up. Board members will continue to look.

A letter dated 8/17/03 was submitted from Brandy and Casey Janssen requesting an encroachment permit for a fence and gate around their property on Mica Street. Because Mica and the fire road extension are one of two exits for Golden West in an emergency, resident John Lea Nichols read a section from the state fire laws that says fire department vehicles and resident's cars must be able to pass during an emergency. It was discussed that the fence and gate, already in place, will prevent this. A motion was made by Willis to disapprove the variance. It was seconded by Lea and approved by a vote of 4-0. The Board requested that a

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letter be sent to the Janssens notifying them that their request was not approved, that the fence is in violation of the District's Ordinance 1, and that it be moved within 45 days.

Lea has received a request from the state that we use a credit card for District purchases instead of petty cash and the green sheets. They are offering free training for Board members. A motion was made by Bogart to send Lea to the training. It was seconded by Willis and approved by a vote of 4-0. Lea will find when and where that training is being offered.

There was also training available for a Board secretary, but it cost \$165 and the secretary would not have been able to attend when the training was offered locally. A motion was made by Lea to postpone this and look into a later date. It was seconded by Willis and approved by a vote of 4-0.

Roati announced that the District is required by the state to produce annual reports for the 2 previous fiscal years. This is due by the end of December, but it is not known what the format should be. Lea will investigate this.

There has not been a newsletter since May. This was suggested as a possible way to solicit a new Board member.

The meeting was adjourned at 7:55.