

March 11, 2004- Meeting Minutes for Golden West Community Services District

Held at El Dorado Community Church, 4701 Church Street, El Dorado

The meeting was called to order at 7:00. Directors Chuck Roati, Ken Beam, and Barbara Lea were present. General Manager Al Sanford and Secretary Pat McClintock were also present.

The minutes of February 12 were approved by a vote of 3-0.

There was no treasurer's report due to the treasurer's absence. Roati stated there were no outstanding bills to be paid.

Sanford received correspondence from Mark Regelbrugge, a new property owner requesting that a copy of the Road Policy be sent to him.

The Janssens have done some grading on the fire road in front of their property but haven't moved their gate. They have also removed the upper fire gate. It has not been been reinstalled.

Beam asked if there was a final copy of the latest version of Ordinance One. It was reworked last year, but only the draft copy was distributed. He would like to start giving a Welcome Package to new residents that includes the District documentation.

The DOT representative he has been working with will turn a memo in the County Counsel about our liability on Mica.

Beam has been taking pictures of the Janssen property to document that issue.

Roati would like to set a date for the road striping. The striping machine hasn't been checked out yet, but we have all the needed supplies. A tentative date of March 20-21 was set.

Roati stated that Bob Reeder will run a motor grader for \$40 per hour to work on the fire road. If the district also rents a roller we will be able to do the maintenance for a reasonable cost. The cul-de-sac end of Galena has the highest priority for work. Sanford will check the availability of recycled asphalt and identify areas for chip and seal. The directors targeted the May meeting for having a bid package ready.

Lea has arranged a meeting with Helen Baumann and representatives from the Highway Patrol, the Sheriffs Dept. and the District Attorney's office on March 31. She will ask what the District has to do to get the Vehicle Code enforced in the District.

There was no change in the status of either the Road Policy or the CSD Policy and Procedures reviews.

The building permit fees for the proposed storage building have been waived by the County Board of Supervisors. Sanford will follow up with the Building Dept. The building supplier only needs overnight notice. Sanford has the timbers and will do the grading. He will need one volunteer and will start as soon as the permits are obtained.

Debbie Woodall, a new resident on Moabite, attended the meeting to request an encroachment permit. She needs to install water pipes and would like help from the

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District to ensure they are properly placed. Sanford will meet with her to determine the best location of the pipes.

The District received a letter from Brandy Janssen stating that she has a variance from Scott Wylie of the Fire District regarding the location of their gate. Lea will discuss this with Mr. Wylie and Roati, Beam and Sanford will attempt to meet with the Janssens.

No encroachment permit has been requested for the new construction near the north end of Crystal.

Beam wants the Directors to establish a policy stating who will contact new residents to educate them about permits and other District policies. It was discussed that the best person would be the General Manager, Sanford. Beam will update the permit package and present it at the April meeting.

The idea of a Welcome Package for new residents was discussed in more detail. Lea will contact local realtors and title companies about leaving them copies of the package.

The cost for the District audit by the County will be \$1600. Roati distributed the report to all directors present and one past Board member for a 10 day review period. If there are no comments, the report will be accepted. If there are any comments, they will be addressed at the April meeting.

Roati stated that a Form 700 is required by Sanford, Beam, Willis, Lea and himself.

Sanford will donate two doors that can be made into tables for District use. File cabinets are still needed.

Sanford asked about a decision on the use of credit cards by the District. All of the information has been turned over to the treasurer.

The meeting was adjourned at 8:10.

2004 Meeting Schedule

April 8
May 6
June 3
July 15
August 12
September 9
October 7
November 4
December 2