

Golden West Community Services District

P.O. Box 448, El Dorado, CA 95623



Meeting Minutes for November 13, 2008

1. **Call Meeting to Order:** 7PM Meeting was called to order by Barbara Lea Nichols. Attending board members: Ed White, Emi Kimura, Jeff Malm
2. **Approval of 10/14/08 and 10/30/08 Meeting Minutes**
 - 10/30 Minutes**
 - a. Item 3, page 2 - Clarify that the settlement was for \$175,000 *plus* our attorney fees.
 - b. Item 3, page 2 – Correction, Delta Construction and Al Sanford created/wrote the contract between Delta and the GWCSO. Allen Jaeger did not participate in the creation of the contract. Allen took the lead on the FEMA Grant application.
 - c. Item 3, page 2 – Minutes state that the Board stopped paying Delta because there were no more funds left. Correction – The Board did not pay because the GWCSO never had the funds to pay the contract.
 - d. Item 9 - Ken Hasse asked that the reference to the Right of Entry document be changed from *newsletter* to letter.

Approval of minutes with changes called for by Emi Kimura, 2nd by Jeff Malm, approved by all.

3. **Treasure's Report:**
 - a. Emi received a verbal report from the County that District has \$12,336 in the account.
 - b. The December payment is due to Delta Construction for \$3297.14. Jeff Malm motioned for bill to be paid; Barbara Lea 2nd, approved by all (4 – 0). No discussion was made by the public.
4. **Road Manager's Report:**
 - a. Ed White reports that there are culvert and tree issues on Dolomite and Magnetite. The tops of school buses and delivery trucks are hitting overhanging branches. Ed asked if there were any residents who were experienced in tree trimming, and if they would be willing to volunteer their services.
 - i. Chuck Roati offered the use of his power saw, and informed the board that Al Sanford has a flat bed truck that we might be able to use.
 - ii. Ken Hasse questioned whether the district needed Workmen's Comp Ins. before allowing any resident to work on the roads.

- iii. Public stated that district could not have WC Insurance without having a payroll. It was stated that a volunteer could work on the road.
ACTION ITEM – Ask Bob Laurie what the legal responsibility is of the district if residents volunteer to work on the roads.
- iv. Ken Hasse stated that the Fire Safe Council has Green Waste vouchers that could be used for the disposal of the tree trimmings. It was suggested that a dumpster be placed on the common land during the clean-up period.
- v. Concerning the culverts being washed-out and full of debris, it was suggested that screens be placed over the culverts. To be done correctly, the screens should be made of welded rebar.
- vi. It was suggested that an alert be added to the GWCSO web site to solicit volunteers for tree trimming.
- vii. It was stated that the over-hanging trees need to be at least 14' above the road. A chipper should be brought in to chip the trimmings at the time of the clearing.
- viii. The need for insurance, and/or the clarification as to the need for insurance is holding up this clean-up activity.

5. **General Manager's Report:** None, Al Sanford was not in attendance.

6. **Sub Committees:**

Board and public appointments of sub-committee chairs, Board member representatives to each committee; the statement of committee goals

Road Policy Committee

Chair – Walt Dalbeck

Board Representative – Ed White

Committee Members – Bernard Carlson

Goal of Committee –

1. Create a boiler plate contract (Scope of Work statements to remain blank)
- 2.

Workmen's Compensation Policy Procurement Committee

Chair – Donna

Board Representative – Jeff Malm

Committee Members –

Goal of Committee –

1. Identify insurance carriers who would issue a policy to the GWCSO;
2. Identify coverage levels and costs
3. Policy in place by January end-of-month

Storage Committee

Chair – Judy Malm

Board Representative – Jeff Malm

Committee Members –

Goal of Committee -

1. Organize and catalogue all GWCSO files that are in storage by June 2009
2. Develop a process for storing records

ACTION ITEM – Provide status at January meeting

Bylaws (Rules and Procedures) Committee

Chair – Walt Dalbeck

Board Representative – Emi Kimura

Committee Members – Linda []

Goal of Committee –

1. Match references to laws in current Bylaws to the newly condensed laws (over 61,000 laws have been condensed)

Newsletter Committee:

Chair – Bernard Carlson

Board Representative – Ed White

Committee Members –

Goal of Committee

1. Continue to produce and distribute GWCSO Newsletter
2. Determine cost-cutting distribution options

Web Site Committee:

Chair – Rob Flint

Board Representative – Jeff Malm

Committee Members –

Goal of Committee

1. Maintain web site with current information
2. General maintenance of web site

7. New Business:

- a. Board Elections - Barbara Lea announced that in January the board members will be assigned to new positions/titles for 2009. Due to the fact that Barbara Lea, President Pro-Temp, will be unavailable for all of December, she asks that the elections take place now.
 - i. Jeff Malm asked if this was standard; per Walt Dalbeck – Standard Rules and Procedures state election will take place in January of every year.
 - ii. Jeff Malm asked if for the addition of a provision allowing a change in the election date under certain conditions
 - iii. Emi Kimura made a motion for Jeff Malm and Ed White to co-chair the December meeting. Motion approved 4 – 0
- b. Disposal of Community Property – Walt Miller has proposed that the community consider the possibility of selling the community property. Profits to be used to pay the outstanding debt owed to Delta Construction. Mr. Miller suggests the CSD obtain an appraisal of the property (at the formation of the CSD, the property was valued at \$65,000).
 - i. The property (Parcel #83) is 17 acres. Unknown how many acres are usable
 - ii. Current market values for bare land are down approximately 40%
 - iii. Walt Dalbeck has suggested that Mr. Walt Miller obtain the current property value and what the CSD would need to do to sell the property.
 - iv. Jeff Malm stated to sell the property the CSD may need to incur costs for perc tests; records research (easements, etc.). Ed White noted the property is steeply sloped, which may cause an issue for a septic system.

- v. Ed White asked what the original intent of for the property was. He also stated that the adjacent neighbors are strongly against selling property they were told at purchase would not be sold/developed.

ACTION ITEM – Jeff Malm and Walt Miller will research this suggestion. Report status at March 2009 meeting.

8. **Fire Safe Council Report (Ken Hasse)** –

- a. Council has obtained a Forest Service grant in the amount of \$417,000 for the clearing of flammable vegetation (fuel break) along the west side of Crystal Blvd. Designated Fire Exit routes within Unit [] of the [].
- b. Right of Entry forms have been sent to the residence of Mica Street. Some have already been signed and returned.
- c. Mr. Hasse reports that the clearing of vegetation for a fuel break is the clearing of trees less than 20' between crowns; ladder fuel removal; 12 – 15 feet; clearing will not come closer than 100' to any home
- d. The question was asked why the community property was not included in the clean-up plan. No one knows the answer.
- e. The CFIP will do work on a 25/75% split cost bases
- f. The Fire Council is looking into a grant that will pay for the removal of Digger Pine trees along PG&E easements. The fear is that one of these trees will fall and damage/take-out the power lines.
- g. The GWCSO web site has a link to the Fire Safe Council web site.

9. **Correspondence:**

- a. Administrative parcel issues – Chuck Roati will assist Ed White and Emi Kimura with the duplicate property tax issues. **ACTION ITEM** Due by 12/10.
- b. Campaign Fund for California Water – Chuck Roati stated that the GWCSO never contributed to this cause
- c.

10. **Public Discussion:**

- a. Jeff Malm asked if the GWCSO had contributed to the Association of Community Service Districts. Per Barbara Lea []
- b. Board was asked if they knew if the Cinnabar Housing Development was moving forward. Per Chuck Roati, no. Money is in a “land-bank”; owned by Tskapolis; located west of Crystal Blvd. **ACTION ITEM** Mr. Roati will research and update the Board at the next meeting.
- c. Chuck Roati asks that the posting on the GWCSO web site stating that the Grand Jury response was written by Bruce Bogart, and approved by Chuck Roati and the Board. **ACTION ITEM** – Rob Flint will update the posting.
- d. Walt Dalbeck submitted a draft of expenses procedures from the Rules and Procedures document, page 4.

Meeting Adjourned at 8:20 PM

Next Meeting – Thursday, December 11th, at 7:00 PM

Any concerns or questions please contact Barbara L. Nichols (VP) 530-622-0911 nichols_csd@att.net , Ed White 530-642-0102, Road Manager, edkathywhite@sbcglobal.net
Emi Kimura, Treasurer 530-622-5064, Jeff Malm 530-620-1649 Board member Malm14@comcast.net