

Golden West Community Service District

P.O. Box 448, El Dorado, CA. 95623



February 19, 2009- Meeting Minutes for Golden West Community Services District **Regular Meeting, Held at El Dorado Community Church**

2. The meeting was called to order at 7:03. Directors present were V. Emi Kimura, Jeff Malm, Ed White and Barbara Nichols. Secretary McClintock was also present.

3. Approval of meeting minutes of January 15 and February 12 (Special Meeting)

The minutes of both meetings were approved by a 4-0 vote. A correction was made to the minutes of December 29 to add "Special Meeting" at the top.

4. Treasurer's Report

Kimura reported that the District has a balance of \$55,062.31

Expenses were \$275.21 for the January newsletter, printing and mailing, \$1800 to Triple A Pipeline for the work at Dolomite and Manganite, \$76.13 for EID meter rental, and a mileage payment to White for \$14.63. A motion to approve payment for these expenses, and complete the green sheets, was approved by a 4-0 vote. The March payment to Delta had been approved previously.

5. Road Manager's Report

Manganite/Dolomite Culvert

White announced that the culvert at Manganite and Dolomite has been fixed, using Triple A Pipeline. The work order and contract were available at the meeting for review. When the work was completed, there were 2 more hours already paid for, so three culverts on Galena were also repaired. More work is still needed on the culverts on Galena. It may be more cost effective to replace the smaller ones than to repair them. The ditches need to be improved before fixing the culverts.

Volunteer work hours

Volunteers are needed to work on tree trimming and weed abatement, with the Fire Safe Council (FSC). Hours will count towards a FSC grant.

Weed Abatement

The district received two bids for spraying weeds on the district easements- Pest Control Center (PCC), \$3710, and Clark Pest Control, \$3290. The bids were to spray approximately 14 miles, including Mica to the fire gate, for fire safety purposes. It should be done by April 11. The bid from PCC has better follow-up and used a stronger herbicide. They will spray pre-emergent, followed by herbicide, and respray any missed

areas. Residents will be notified before spraying, and there may be a volunteer effort to pick up trash before spraying. A motion to accept the bid from PCC for spraying and follow-up was approved by a 4-0 vote. A work order and purchase order will be generated.

News letter mailings (Jan. 2009)

498 newsletters were mailed to all households. 37 were returned as undeliverable. Households will be eliminated from the next mailing. An annual mailing that contains a financial statement will be continued.

Nichols left the meeting.

6. General Manager's Report

Chuck Roati gave the General Manager's report in Al Sanford's absence. Sanford is working on the inventory list for the district and expects to have it done soon. Piles are already being accumulated for the chipper. Roati volunteered the use of his saws for tree trimming, and needs volunteers for the work, and a place to pile up trimmings. The work is tentatively scheduled for March 7, if there is enough equipment for all for the volunteers.

7. New Business

A. Galena ditches/ road condition

There are no ditches on Galena down to the cul-de-sac. Malm feels this needs to be a high priority to control drainage. Recent rains ran down the middle of the road in 3 places. It needs to be graded and crowned. Many ditches on the east side of Hwy. 49 need work, but it can only be done as funds are available.

8. Old Business

A. Committee Updates

a. Road Policy- Kimura is doing the typing for Dalbeck. He is working on the section for single source contracts less the \$5000. He will propose a change in the document control system.

b. Workman's Compensation

Workman's Compensation insurance is current.

1. Safety Program- A safety program needs to be established. White needs safety records from Sanford.

c. Organize Storage Files

This is in progress. McClintock would like to ensure that the past year's records are complete and add any items that might be missing.

d. Bylaws

Dalbeck responded to comments made by Diane Kaign. He read sections of an email (attached) he sent to her.

e. Newsletter and Website

Rob Flint has made some cosmetic changes to the website. New documents and pictures of the culvert work have been added.

B. Annual meeting date for 2009

A motion to hold the annual meeting on June 6 was approved by a 3-0 vote. It was proposed to hold it at 10:00 a.m. at the fire station.

C. Resolution 08-02 Ordinance No. 4- tabled until March regular meeting.

9. Fire Safe Council (FSC)

A meeting of all agencies that are concerned with road safety to create a Wildfire Ignition Prevention Plan was held on Jan. 30. White represented the GWCSO. The FSC is currently writing 5 grant proposals. One is for a fire break along Dolomite and Galena, behind residential property. It will provide fire protection from Union Mine and between the residential area and the river. Work on Mica has been approved, pending CEQA requirements. It will be funded by the Forest Service, and is part of the stimulus package.

10. Correspondence

The Audit Manager from the Controller's Office sent a client survey. It will be completed by White.

Documents from the Special District Risk Management Authority (SDRMA) need to be filed. They were given to Malm.

An email was received from Diane Kaign (previously addressed by Dalbeck).

Walt Miller wants the district to follow better contract procedures.

11. Community Comments

Dalbeck introduced Wilbur Yost, a previous board member.

Malm thanked Hasse for his fire prevention work, and Ed and Kathy White for their work on the culvert project and the newsletter.

Ed Stanton suggested putting the website address on district correspondence.

12. The meeting was adjourned at 8:32.

2009 Regular Meeting Schedule

March 19

April 16

May 21

June 18

July 16

August 20

September 17

October 15

November 19

December 17

Text of email read by Walt Dalbeck:
(Original email received 2/19/2009)

Hi Neighbors,

I appologise for taking so long to respond to your most appreciated comments, You are to be commended for participating in the affairs of the communioty. I do hope that you have retained a copy of your comments.

Comment #1: Meeting dates have been stated to be every third Thursday of the month. This was approved by the Board at the January Board meeting and published in the News Letter. This comment is covered by the Senate Bill 135 and the Government Code 61000 and thwe Brown Act.

Comment #2: There are documents in the GWCSd files identifying the responsibilities of each Board member. The Secretary and the General Manager are not Board members as required by law. (Brown Act and SB 135 and Government Code 61000.) The General Manager and Treasurer are not board members as previously stated. The General Manager is an employee at a salary of one dollar a year. The title of Treasurer should be changed as the County is our treasurer.

Comment #3: It has been standard practice for a number of years to post rhe agenda at Pride realty. It is also available on the internet at "gwcsd.com".

Comment #4 The modifications that you suggest have been included in the revision of the document. It is my belief that one must be very explicite when dealing with money-, ie. Identify what is and what is not acceptable expenses.

Comment # 5: The inclusion of "Physicians" is only to identify the level of expertise that is being considered.

Comment #6:

All purchasing is accomplished with the approval of the GWCSd Board of Directors only after a public hearing allowing inputs from the public. The GWCSd Board of Directors has very strict constraints regarding the expenditure of Public Funds. Please remember that the Board of Directors are elected officials and are the governing body that represents the community.

The document "Rules and Procedures" was prepared by an attorney and I am a bit cautious about making any gross changes to the format of the document.

I sincerely thank you for your critique and your patience.

See you in the spring.

Walt