Golden West Community Service District
P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org

<u>February 18, 2010- Meeting Minutes for Golden West Community Services District</u>

<u>Regular Meeting, Held at El Dorado Community Church</u>

1. The meeting was called to order at 7:03. Directors present were V. Emi Kimura, Ed White, and Barbara Nichols. Secretary McClintock was also present.

2. <u>Approval of the Meeting Minutes January 21, 2010</u>
There was one amendment to the January minutes, item 3A; Kimura was paid mileage for 1 trip to the attorney's office, not 3. The amended minutes were approved by a 3-0 vote.

3. <u>Treasurer's Report</u>
The district has a current balance of $188,004. The FAMIS reports from the county are available for review.
<u>A. GWCSD Bill Payments-</u> Bills submitted were $14.65 for a County plat map of the District. Payment was approved by a 3-0 vote.
<u>B. Spreadsheet Update-</u> In progress.

<u>4. Road Manager's Report</u>
<u>A. Road Work – 2010-</u> Copies of the Road Committee Plans were distributed to meeting attendees. George Sanders reviewed the items. It may be made into a 2 or 3 year plan.

> <u>1. Weed Abatement</u>- White is ready to send out a bid proposal prepared by Sanders. Sanders recommended a formal bid because the total will be near $5000. The proposal includes standard items such as insurance and prevailing wage. A motion to finalize the contract and put it out for bids was approved by a 3-0 vote. Sanders will work with the board to advertise and contact contractors. They will consider a 3 year contract in the future, knowing it will be an annual expense. Chrystie Davis believes this would violate the Brown Act, and this will be checked.
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> <u>2. Tree Trimming and Brush Removal</u>- There is a lot of brush and tree trimming needed on Manganite, Dolomite and Galena. The Board will develop a contract for the work. There was discussion about whether work on Crystal could be done by work parties or should be added to the contract. This will be an agenda item in March.
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> 3<u>. Galena Contract</u>- There may be a contract ready for review in March. The ditches on Galena are improved but still need erosion control.

4. Small Projects- These were covered in the discussion of the Road Committee Plan. Patching is needed on spots on Crystal. Nichols recommends purchasing a striping machine and brought specs for Board review. Kimura suggested disposing of the old striping machine first. A motion to surplus and dispose of the old machine, and to notify the County to remove it from the inventory list, passed by a 3-0 vote.

5. Authority and Scope for the Update of the Road Plan- Bernard Carlson
Copies of the document were distributed to meeting attendees. Carlson read and reviewed sections of the paper. It consisted mostly of extractions, conclusions and opinions of Attorneys General of various counties regarding funding and maintenance of county and CSD roads. Carlson wants to start work on the Road Policy update again. The 1995 version is the last official version and needs to be updated. He requested that a new committee be formed, and expects it to be a long term project. Kimura volunteered to represent the board on the committee. Jeff Malm asked if there are any decisions, as opposed to opinions, in the document, and Carlson answered no.

6. Board Positions
The Board is looking for 2 additional members and a General Manager. Kimura will print and post notices.

7. Unfinished Business
A. Mica Fire Exit White attended a meeting with many County representatives about the Fire Road. The Regelbrugges are having many problems with the locks on their gates being cut and trash being dumped on their property. Questions have been raised about the gates, the legality of gated roads, and the easements. The board has questions about their authority to maintain the Fire Road and if it is considered private or public. Sanders and White have researched this and believe the District might not have the right to maintain the easement as an emergency road. The issue requires more research, including looking at the original parcel development documents. There was much discussion on the topic. Malm may have pertinent documentation.
A motion to remove the fire exit sign from Mica was approved by a 3-0 vote.
B. Sodalite Road Fee- new owners- Nichols recommended sending a letter of introduction and welcome to the new owners. She will check with the Assessors Office to see if they will be billed, otherwise the district will send them a bill.

8. Fire Safe Council (FSC) - Ken Hasse gave a report from the FSC. The fuel reduction project on the east side of Crystal is in progress. They are working on a grant for creating a firebreak around the common area. White gave a letter of commitment on behalf of the district to Hasse for this project. The chippers, green waste and senior programs will be funded this spring. There was discussion about the Valdez property being in foreclosure and potentially causing a fire danger.

9. Correspondence/ Brown Act Reimbursement for Special Districts

- Email from Rich Englefield regarding possible reimbursement by the county for Special District agendas and minutes.
- Payroll audit from State Fund that requires information about volunteers.
- Valdez foreclosure
- Letter form the county Development Services about Mica gates and easements
- SDRMA liability questionnaire

All correspondence is available for public viewing.

10. Communication / Chrystie Mort Davis- Davis received information from the board that she has not resigned correctly. She read a letter from the county with details about her term and resignation that indicated that all of the paperwork is in order. Nichols specified that the board's issue was not with the resignation letter, but with her intent to run for the board again, as registered with the county. All parties agreed to consider the matter settled. Davis asked to have noted for the record that "the Board President mentioned the receipt of a request from Diane at the Election's Board for more information regarding Davis's status. Davis stated numerous times that she had emailed a request in mid January for copy of or knowledge of any information he Board may have received in this regard and has yet to receive a response. Davis also indicated that it was apparent the Board had resolved the matter prior to the meeting as indicated by item number 6 on the agenda, and had neglected to notify her that a response was no longer necessary."

11. Community Comments
No community comments.

12. The meeting was adjourned at 8:50.

2010 Regular Meeting Schedule

March 18	August 19
April 15	September 16
May 20	October 21
June 17	November 18
July 15	December 16