

Golden West Community Service District

P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org



July 29, 2010- Meeting Minutes for Golden West Community Services District **Rescheduled Regular Meeting, Held at El Dorado Community Church**

1. The meeting was called to order at 7:01. Directors present were V. Emi Kimura, Ed White, Barbara Nichols and Patrick Murphy. Secretary McClintock and General Manager Sanders were also present.

2. Approval of the Agenda and Meeting Minutes for June 12 and June 29, 2010

No additions or changes were made to the agenda. The minutes of June 12 and June 29 were approved by a 4-0 vote.

3. Treasurer's Report

The district has a current balance of \$230,646.60. The FAMIS reports from the county are available for review, and the final FAMIS report should be received by next week. At that time, the budget can be completed. There was one bill received from White, \$29.86 for office supplies. Payment was approved by a 4-0 vote. A petty cash reimbursement from 2008 in the amount of \$29.97 was received from the county.

A. 2010-2011 Proposition 4 Appropriation Limitation

Proposition 10-01, approving the spending limit set by the state, was approved by a 4-0 vote.

4. Open Board Positions- There is one open board position. Any interested resident should submit a letter of interest to anyone associated with the board.

5. New Business

A. Monthly GWCSD Board Meeting Date Changes- It was proposed that the regular meetings be changed to the second Saturday of each month, to follow the Fire Safe Council meetings at the fire station. It would require a change to the Policies and Procedures. A decision will be made in August.

B. Record Retention: Patrick Murphy- Murphy referenced a record retention guideline that was published by the state in 2006. He will review the guidelines and make a recommendation for GWCSD.

6. General Manager

A. Tree Trimming Contract- The following three bids had been received and were opened at the meeting:

Hilltop Tree Service	\$14,875
Davy's Tree Service	\$17,550
Foothill Tree Service	\$9,815
Foothill Arborist	\$13,200

White read the description of work from the contract to answer questions from meeting attendees. Murphy would like more advance information about bidders in the future. Sanders said he would work on a Request for Proposal (RFP) process with a board member in the future if the board would like to change the process to include one. Nichols move to accept the bid from Foothill Tree Service. Kimura seconded the motion, noting a concern about their insurance coverage. The motion passed with a 3-1 vote, Murphy voting no.

B. Galena Contract- The Galena contract will follow a more formal bid process than the tree trimming contract. Sanders has almost completed the specs, and the plans are in progress. The package will be assembled in about 2 weeks. Sanders suggested a special meeting to review the package with the board and the public; no date was set. It is expected to be a 45 day project, to include regrading and crowning the road, increasing the base material, and repaving.

C. Minor Road Repairs (pot holes) - Job #2010July29 for pothole repair on Crystal, Dolomite, and Manganite was opened. Sanders would like to increase the contract to include all potholes, and asked the board for direction on how they want to approach and structure the process. Job #2010July29 was approved by a 4-0 vote.

D. 1 & 5 Year Plans- tabled

7. Unfinished Business

A. Mica Road Signs- Signs were installed by volunteers at the corner of Crystal and Mica, and about 300' down Mica.

B. Completion of Road Policy- Carlson was not in attendance.

C. Surplus Equipment- White will put the trailer on Craig's List; if it doesn't sell, it will be scrapped.

8. Fire Safe Council (FSC) - Ken Hasse gave a report from the FSC. The fuel reduction projects were not funded this year, but the green waste dumpsters, chipping and senior assistance projects were.

9. Correspondence

- Received an invoice from LAFCO for \$99.96 to be deducted from our funds for their annual expenses.

All correspondence is available for public viewing.

10. Community Comments

No comments from attendees.

11. The meeting was adjourned at 8:59.

2010 Regular Meeting Schedule

August 19	October 21
September 16	November 18
	December 16

