

Golden West Community Service District

P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org



September 16, 2010- Meeting Minutes for Golden West Community Services District

Regular Meeting, Held at El Dorado Community Church

1. The meeting was called to order at 7:05. Directors present were V. Emi Kimura, Ed White, and Barbara Nichols. Secretary McClintock and General Manager Sanders were also present.

2. Approval of the Agenda and Meeting Minutes for Aug. 19 and Special Meeting Aug. 26, 2010
Item 5B, Schedule Conflict in October, was added to the agenda by Nichols. Both sets of minutes were approved by 3-0 votes.

3. Treasurer's Report

The district has a current balance of \$234,148.03. Bills presented for approval were from Robert Laurie, \$337.50 for contract review; from By Design and Drafting, \$250 for work to date on Galena plans; \$128 from White for Mica road sign; and \$16.04 from White for road and tree trimming supplies. Sanders presented a bill for partial payment from Foothill Tree Services for \$5000. He requested that the progress payment be made, and the balance, \$4815, be paid at the completion of the job, pending approval by him and a Board member. The work is expected to be completed by next Tuesday. A motion to approve payment of the bills as submitted, including the progress payment, was approved by a 3-0 vote. A motion to pay the remainder of tree service bill when it is submitted, pending approval of the work by Sanders and a Board member, was approved 3-0.

4. Open Board Positions- There is one open board position. Any interested resident should submit a letter of interest to anyone associated with the board.

5. New Business

A. Record Retention: Patrick Murphy- Murphy was not present to give the report.

B. Schedule Conflict in October - Nichols will not be able to attend the October 9 meeting due to a change in her work schedule. White will also be absent on October 9. The meeting date was changed to October 1 at 7:00 p.m., at Station 44.

6. General Manager

A. Tree Trimming Update- The tree trimming was started early this week. Volunteers have been providing traffic control on Crystal so far, but the contractor will be taking it over. Bill Kaighn suggested adding the trimming to future annual work plans. There was general approval of the work so far.

B. Galena Contract

1. Approval of plans, specifications and solicitation of bids- Copies of the plans were available for review at the meeting. Sanders noted that the contract has been reviewed by counsel and thanked Kimura for her help in preparing and reviewing the contract. He gave a high-level review of the plan, including improvements to the cul-de-sac, drainage and road surface. He estimated 45 days of work in the contract, and bids of approximately \$70,000. A formal bid process will be required, which includes a 30 day advertising period. A motion to advertise for bids on the Galena contract by Sept. 24 was approved by a 3-0 vote.

2. Negotiate work with local vender to grade Galena prior to October 15-

If the main work is delayed until next spring, Sanders asked the Board to consider an additional job for grading work on Galena, for an amount not to exceed \$2500. Any work done on Galena would benefit both the district and a contractor by preserving more of the road surface, although the road would be regraded for the main work. A final decision could be made after the bids are received on the main Galena contract. A motion to enter into a contract not to exceed \$2500, for preventative maintenance on Galena, if the major contract will not be worked on until spring, was approved by a 3-0 vote.

C. Minor Road Repairs (pot holes)

1. Negotiate contract with local vender- White and Sanders have identified certain areas needing repair on both sides of Hwy. 49. They propose doing the work with several small contracts so that work can be done in certain places at different times. A motion allowing the General Manager to negotiate with local contractors for pothole repair, for a total amount not to exceed \$15,000, was approved by a 3-0 vote.

7. Unfinished Business

A. Completion of Road Policy- Carlson is working on the section about resident's driveways. Kimura suggested tabling this item until January.

B. Surplus Equipment- No action taken. White is looking for somewhere to store the contents of the trailer.

8. Fire Safe Council (FSC) - Ken Hasse announced the Hot Dog Social, to be held on October 2 from 1:00 to 3:00, at Station 44. There will be a silent auction, and an auction for firewood.

9. Correspondence

- Another surety was received for the Delta lawsuit.
- Ad Valorem report- \$62,530 will be collected and added to our account.
- State Fund- Loss analysis report, no increase in our premium
- Bill from Bob Laurie

All correspondence is available for public viewing.

10. Community Comments

Nichols noted that she thinks costs to reduce speeding on our roads could be considered to be road maintenance. A Galena resident suggested a community sign to ask drivers to slow down might be effective.

11. The meeting was adjourned at 8:14.

2010 Regular Meeting Schedule

October 1
November 9
December 12