

April 12, 2014- Meeting Minutes for Golden West Community Services District

Regular Meeting, held at Fire Station 44
6109 Quartz Dr., El Dorado, CA 95623

1. **The meeting was called to order at 10:35 a.m.**
 2. **Roll Call**- Directors present were Rod Miller, Audrey Keebler and John MacConnell. Secretary McClintock and General Manager Swart were also present.
 3. **Approval of the agenda for April 12, 2014** - The agenda was approved by a 3-0 vote.
 4. **Approval of the Minutes from March 8, 2014**- There were several amendments to section 5a of the March minutes and one amendment to section 5C. The minutes were approved as amended by a 3-0 vote. There was discussion about future posting of audio recordings of the meetings and official District communications.
 5. **New Business**
 - a. **Action Item: Resolution No. 14-003 Adoption of GWCSO Board rules and Procedures Policy-**
Miller began a review of the policy. Copies were available to meeting attendees. There was discussion of the direction of the new policy, and the differences from the previous version. Miller said that government code dictates what the board duties are, and the all of the new policies are legally defensible. MacConnell noted the need to meet the letter of the law in addition to the spirit of what the Board needs to do. He said the concerns of the meeting attendees regarding separate policy documents can be dealt with administratively. Due to the large number of comments and proposed corrections, action was postponed until the regular May meeting. An updated draft will be sent to the District email list.
 - b. **Action Item: Resolution No. 14-004 Authorizing District General Manager to Prepare Contract with George Sanders for Professional Services and the District President to Execute a Professional Services Contract with George Sanders-** A motion to approve the resolution was approved by a 3-0 vote.
 - c. **Action Item: Resolution No. 14-005 Creation of Attorney Interview Committee-** A motion to approve the resolution was approved by a 3-0 vote.
 6. **Public Comments- Items Not on the Agenda-** No comments were made by attendees. Swart gave an update on General Manager items. Weed abatement spraying was delayed by one day due an equipment problem, and was then completed successfully. Four road signs were repaired and one was reset, by John Pine Construction. Swart is researching grants that could bring revenues to the district. She has spoken with Ellen Day about fixing the ditch in front of her property.
 7. **Old Business- Information Item: Discussion of Board of Directors Vacancy- Notice of Vacancy Two Director Positions-** Miller thinks that three board members are sufficient to pass a budget. Emi Kimura was told by the county auditor's office that four members are required to approve a budget.
 8. **Finance Report**
 - a. **Information Item: Current Account Balance Summary/Projections and Budget Planning-** The current balance is \$203,854. Expenditures this month were:
 - State Fund Compensation fund- \$377.79
 - All Green Landscaping- \$3566.00
 - John Pine Construction- \$550.00
- A budget must be approved by July 1, and must be posted and publically noticed at least two weeks before that. Keebler will have a preliminary budget at the May meeting. There was discussion regarding interaction with the county auditor's office and getting their input on potential changes in District processes.