Golden West Community Service District
P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org

May 10, 2014- Meeting Minutes for Golden West Community Services District
Regular Meeting, held at Fire Station 44
6109 Quartz Dr., El Dorado, CA 95623

1. The meeting was called to order at 10:39 a.m.

2. Roll Call- Directors present were Rod Miller, Audrey Keebler and John MacConnell. Secretary McClintock and General Manager Swart were also present.

3. Approval of the agenda for May 10, 2014 - The agenda was approved by a 3-0 vote.

4. Approval of the Minutes from April 12, 2014- The minutes were approved by a 3-0 vote. Ed White asked for more information on agenda items, for example, work order numbers for current or completed work.

5. New Business (Discussion and Possible Board Action on the Following):

a. Action Item: Resolution No. 14-006 Appointment of Marina S. Ramos to Board of Directors
Miller addressed questions about the timing and number of public announcements. MacConnell was concerned about the appearance of a conflict of interest regarding Mica issues. These concerns could apply to any board member in different situations. Diana Kaign also submitted a letter of interest, but was not placed on the agenda. There was much discussion about the decision to act on only one applicant while there are two vacancies. Attendees were concerned about selecting Board members that had not been considered publicly. Miller read both Ramos' and Kaighn's letters of application. MacConnell asked to delay the vote and that both candidates appear on June's agenda. A motion was made by Miller and seconded by Keebler to approve Resolution 14-006. The motion failed with 2 yes votes by Miller and Keebler and a no vote by MacConnell.

b. Information Item: Hearing Preliminary Fiscal Year 14-15 Golden West Community Services District Budget

- Attachment 1: Preliminary Fiscal Year 14-15 Golden West Community Services District Budget

Copies of the preliminary budget were distributed to attendees. Keebler made a correction to the Ad Valorem category, changing the June 1 percentage to 5%. The general manger's contract is included in the Planning/Engineering category, 4300.

6. Public Comment- Items not on Agenda- Ed White asked several questions about General Manager Swart. She is considered a contractor to the District and is licensed. Her work duties and responsibilities are defined in her contract. She noted that she would like more input from the community.

Diana Kaign asked that email lists be updated, and that Swart's contact information be included. She also asked when errors in the existing resolution will be corrected. Miller suggested an annual calendar for revisiting all policies.

7. General Manager Report- Swart plans to clean up the common area, including weed-eating and tree-trimming. Volunteers can't do this work because she believes that the District doesn't have Workman's Compensation insurance. This will be clarified. White said that he thinks other work should have priority. Swart is investigating a Community Block grant, and she is getting estimates on work at Galena and Dolomite.

8. Old Business

a. Action Item: Resolution No. 14-003 Adoption of GWCSC Board Rules and Procedures Policy
 - Attachment 1: GWCSC Board Rules and Procedures Policy

Miller gave an update of why changes and updates were needed. MacConnell sees the new documentation as part of a system that needs to be tested to find the flaws and strengths. The structure is intended to protect the District. A resident suggested forming a standing Policy Review committee to continuously review District policies, receive input from residents, and suggest changes to the Board. There was discussion about section 1(c) that says that meeting minutes will be either written or electronically recorded. There was discussion about removing Section 9, Deviations. It was decided to leave it in. Keebler moved to approve Resolution 14-003. Miller seconded the motion and it was approved by a 3-0 vote. Keebler moved to place an item on the June agenda to establish a Policy Review committee to review, update and develop District policies. The committee will include Board and community members. The motion was approved by a 3-0 vote.

9. Finance Report

a. Information Item: Current Account Balance Summary

Keebler distributed copies of the report received from the county showing account totals through April 30. The current balance is $203,854.

Expenditures this month were for office supplies for Swart, fees for recording resolutions at the county, and General Manager services during April, totaling $450.57.

10. Adjournment- The meeting was adjourned at 1:02.

2014 Scheduled Regular Meetings

June 21	September 13
July 12	October 11
August 9	November 8
	December 13