Golden West Community Service District
P.O. Box 448, El Dorado, CA. 95623

www.gwcsd.org

July 19, 2014- PRELIMINARY Meeting Minutes for Golden West Community Services District

Special Meeting, held at Fire Station 44
6109 Quartz Dr., El Dorado, CA 95623

1. The meeting was called to order at 10:35 a.m.

2. Roll Call- Directors present were Rod Miller, Audrey Keebler and John MacConnell. Secretary McClintock was also present. Directors had their agendas hand delivered to them more than 24 hours before the meeting.

3. Approval of the agenda for July 19, 2014 - The agenda was approved by a 3-0 vote.

4. Approval of the Minutes from June 21 and June 26, 2014- Both sets of minutes were approved by a 3-0 vote.

5. New Business (Discussion and Possible Board Action on the Following):

a. Action Item: Resolution No. 14-014 Establishing Fiscal Year 14/15 Meeting Schedule
The resolution was amended to delete Pride Realty as a meeting location, and specify that all meetings will be held at Fire Station 44. Resolution No. 14-014 was approved by a 3-0 vote.

b. Discussion Item: Contract General Manager Search and Job Description- Courtnay Swart's last day as General Manager will be August 20. She has chosen not to renew her contract with the district. A report from the Citizen Advisory Policy Committee included a draft Contract for Professional Services- General Manager, a draft job description. Keebler suggested including additional community members in the interview process. Hope Leja, from Cameron Estates CSD, was present and spoke about her qualifications for the job. Marc Regelbrugge commented on the list of duties relative to the time allotted.

c. Discussion Item: Biennial Review Required by the Political Reform Act Conflict of Interest Policy- Keebler presented two options for this item. The first option is to adopt a new policy with current language. The wording could be worked on by the Policy Committee. The second option is to use the existing Resolution 85-1. This will be an action item at the August regular meeting.

6. Special Meeting. No Public Comment

7. General Manager Report- Correspondence and Prospective Road Projects- Miller reviewed a written report submitted by Swart. The tree-trimming project was put on hold. There was no

official correspondence. Residents were reminded about encroachment permits. A Summary of Proposed Road and Drainage Improvements FY 2014-15, prepared by George Sanders, was included in the report. He recommended working in four areas- weed abatement, improving shoulder backing, driveway culvert replacement, and road resurfacing. The board requested Swart and Sanders to have a project structure for board review in August.

8. Finance Report

a. Information Item: Keebler distributed copies of the Financial Report and reviewed the contents, including current balance and expenses. There was a question about reserving this year's monies for larger projects next year. This may be a part of Swart's and Sanders's project recommendation. Keebler also distributed copies of the Direct Charge documentation.

9. Adjournment- The meeting was adjourned at 12:30.

FY 2015 Scheduled Regular Meetings*

August 9	February 14
September 13	March 14
October 11	April 11
November 8	May 9
December 13	June 13
January 10	

***If necessary the Regular Meetings listed above may be cancelled and/or additional meetings may be scheduled for the second or third Saturday of the month or on a Thursday evening.**